

HOPI SCHOOL SYSTEM
TRANSITION FACT SHEET & UPDATE #5
MAY 4, 2023
www.hopischoolsystem.org

- **LOCAL SCHOOL BOARDS ARE RESPONSIBLE FOR ALL 2023/2024 CONTRACTS.** As HBE has previously stated, the current local school boards must enter into ALL contracts and agreements for the 2023/2024 school year — for all employees, food services, bus leases, etc. To ensure all services will be ready for next school year, local school boards should be signing these contracts now and making all other necessary preparations. HBE has no authority to sign any school contracts until BIE approves the PL 100-297 grant. After the grant is approved, HBE will become responsible for signing new contracts.
- **HSS POLICIES AND PROCEDURES MANUAL.** HBE is finalizing the HSS Policies and Procedures Manual. Nearly all draft sections have already been provided to the school Principals to distribute to staff, local school boards and stakeholders for comment. The entire HSS Policies and Procedures Manual will be released to the public by May 31, 2023. Training for school staff will occur in Summer 2023. The HSS Policies and Procedures Manual is based on existing Hopi schools' policies and procedures.
- **TRANSITION HANDBOOK.** HBE will soon release a Transition Handbook to the public which will explain all major transition steps by subject area: curriculum, finance, personnel, transportation, facilities, etc.
- **ATTENDANCE AREA & WAIVER POLICY.** In the 2023/2024 school year, students must attend the school of the attendance area where they live to return to community-based schools, unless they receive a waiver. The HSS will offer a waiver to the attendance area policy for the 2023/2024 school year only as follows:
 - For any student who attended a non-attendance area school in the 2022/2023 school year and his/her parent or guardian wishes his/her child to attend that same non-attendance area school in the 2023/2024 school year, the parent or guardian must apply for and will receive a waiver.
 - Transportation will be provided for students who receive one of these waivers between their home/regular bus stop and the non-attendance area school for the 2023/2024 school year. Transportation will also be provided for students with waivers for special needs, legal or medical reasons.
- **CSA HIRED & OTHER EMPLOYMENT/CONTRACTS.** Dr. Rea Goklish (White Mtn. Apache Tribe) has accepted the position of Chief School Administrator for the HSS! HBE is also looking to hire the HSS Finance Director and HSS Attorney. Position description, application and the Attorney RFP can be found on the HSS website (www.hopischoolsystem.org) and/or the Hopi Tribe's HR website (<https://www.hopi-nsn.gov/tribal-services/human-resources/human-resources-forms/>). Please encourage candidates to apply!
- **ADDING HBE MEMBERS.** The Transition Team has determined that the three (3) HBE candidates who applied are eligible for the HBE. These candidates were provided to the Hopi Tribe's HR Office for background checks, which should be done soon. Once they pass the background check, the Transition Team will vote on nominating them to the Hopi Tribal Council for appointment to the HBE.
- **CENTRAL ADMINISTRATION OFFICE MODULARS.** BIE has been doing site work at the Hopi Junior Senior High School site to prepare the area for the Central Administration Office's three modulars. The modulars will be delivered and ready for occupancy in July/August 2023.
- **SELECTION OF BANK FOR HSS.** Using the Request for Proposal (RFP) process, HBE has selected Bank of America to provide banking services for the HSS.

If you have any questions, please contact HBE through the above website. Askwali and Kwakwa!